

**PURCHASE AGREEMENT
HIGH SCHOOL AUDITORIUM SEAT**

The Towanda Area School District Educational Foundation is authorized by the school board to “sell” seats in the high school auditorium as a fund raising project. The funds raised from seat sales will be used by the Foundation to carry out the goals of its Purpose Statement.

SELLING PROCEDURE:

1. Seats are available to the general public effective September 1, 2005. This will be ongoing until all seats are sold.
2. Cost is \$100 each.
3. The seat sold will have an engraved plate attached to it.
4. Seats will be sold to designate a person, company etc.
5. The plate can contain information designated by the purchaser such as: In Memory Of, In Honor Of, Sponsored by XYZ Company, etc. Such information must be appropriate for display in a school setting.
6. The Foundation board will present to the school board any requests for questionable information on name plates.
8. The Foundation treasurer will keep a chart of all seats purchased, who purchased, location, and information on the tag.
9. The seats sold are permanent purchases until the school district does an entire seat replacement for the auditorium. In such an event, current seat holders will be offered first opportunity to buy in again.
10. The secretary will head the campaign to sell the seats.

AGREEMENT TO PURCHASE

1. Purchased by:

Name: _____
Street: _____
City: _____ State _____ Zip _____
Phone: _____

2. Engraving wording (limit of two lines, 50 characters including spaces):

PLEASE COMPLETE REVERSE SIDE

Send completed forms to:

TASD Foundation

410 State St

Towanda PA 18848

AUDITORIUM SEAT PURCHASE FORM (continued)

3. The Foundation will send an acknowledgement that you have purchased a seat for someone if you wish. Do you want an acknowledgement sent to anyone regarding this purchase? If so, please include the name and address below and the Foundation will send it for you.

4. Payment:

Method_____

Date_____

Payment Received By_____

GIFTS ARE TAX DEDUCTIBLE UNDER IRS 501 (C) (3)